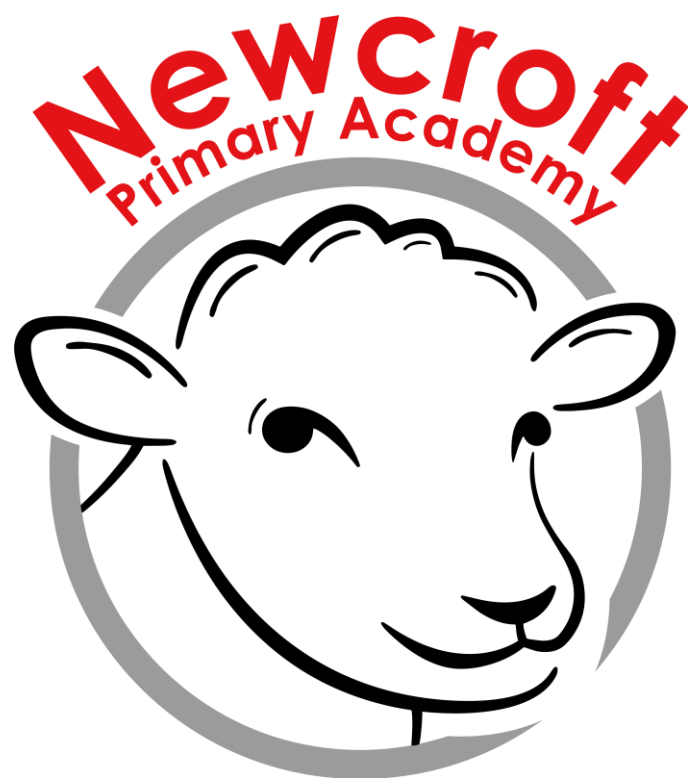


COVID-19 Outbreak Management Plan



Approved by:	Sara Aukland, Head teacher	Date: 31.7.21
Last reviewed on:	N/A	
Next review due by:	30.9.21	

1. Introduction

This plan is based on the thresholds and [contingency framework for managing local outbreaks](#) of COVID-19, provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), director of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To support our community in dealing with a local outbreak if infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of local and/ or national measures responding to a 'variant of concern' (VoC)
- To help manage a COVID-19 outbreak within the school

Outbreak Management plans and changes to the operational running of the school will be made by the Head teacher and Senior Leadership team, in partnership with Symphony Learning Trust.

2. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

3. Other measures

If recommended, we will (with limited time frames):

- Increased testing by staff
- Limit residential educational visits
- Revert to virtual open days and visits from prospective families.
- Revert to virtual transition or taster days
- Limit Parents coming into school
- Limit Live performances
- Revert to virtual assemblies for all pupils
- Revert to bubbles for affected year groups, key stages or the whole school (to include reverting to eating in classrooms at lunchtimes)
- Revert to the one-way system on the playground for parents and reintroduce 2 gates and staggered drop off and pick up times.

- Limiting of mixing of pupils at clubs to 1-year group per club (unless outside)
- Re introduce mandatory face coverings for all staff and visitors outside of their bubble in school (unless exempt)
- Re- introduce mandatory face coverings to be worn by parents on the playground at pick up and drop off (unless exempt).
- Continue to keep our onsite Breakfast and After School Club open, but introduce number limits and key stage consistent groups.

4. Attendance restrictions

Attendance restrictions will only be recommended **as a last resort**. If recommended, we will implement the measures in this section.

4.1 Eligibility to remain in school

In the first instance, we will stay open for:

- Vulnerable pupils
- Children of critical workers
- Reception, Year 1 and Year 2 pupils

4.1.1 Staffing

If restrictions on child, pupil and student attendance are needed, the head teacher, in partnership with the school's SLT and Trust, will determine the workforce required onsite and if it is appropriate for some staff to work remotely.

4.2 If further restrictions are recommended

As a last resort, in line with local or national guidance, we will stay open for:

- Vulnerable pupils
- Children of critical workers

4.3 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our Remote Learning Policy, which can be found on the school's website or by requesting a hard copy of the policy from the school's office. The policy outlines the key points below:

All pupils will have access to high-quality education when remote working.

The school will use a range of teaching methods to cater for all different learning styles. This includes:

- Google classroom live lessons daily, where pupils engage with their class teacher in learning (length and task age dependent).
- Paper copies of high quality workbooks for (identified) pupils to engage with who cannot access Google Classroom.
- Work set within the 'Virtual Classroom' for pupils to engage in, following the learning from the daily lessons.

- Work set within the 'Virtual classroom' for pupils to access that recaps on prior learning and key skills from the core and non-core curriculum.
- Tasks and activities that allows pupils to work away from a device or to experience/ explore the outdoors
- Differentiated tasks, where possible, to meet the needs of all learners, including those with SEND
- Access to an online vast Library of books and phonics materials, specifically tailored to each pupils' reading and phonics level.
- Access to the school's 'Learning Hub' to enable pupils to engage with high quality, online resources, selected
- Access to the school's 'Learning Hub' for SEND pupils- resources are designed to support parents in continuing to work on the targets in pupil's ISPs.
- Personalised feedback and marking for each child engaging in Google Classroom, through the Virtual classroom, to secure progress.
- Personalised feedback and marking for each child engaging in paper workbooks (on the return to school).

Teachers will ensure lessons are inclusive for all pupils and can be adapted to account for the needs of disadvantaged pupils and pupils with SEND.

When teaching pupils who are working remotely, teachers will:

- Set assignments so that pupils have meaningful and ambitious work each day.
- Deliver a planned, coherent and well-sequenced curriculum which allows skills to be built incrementally.
- Provide frequent, clear explanations of new content through high-quality curriculum resources, including video.
- Assess progress and be clear on how regularly work will be checked.

All provisions for remote learning will be subject to the class group's age, ability and/or any SEND.

In exceptional circumstances, the school may reduce its curriculum offering to enable pupils to cope with the workload – the Head teacher will assess this need, keeping pupils' best interests in mind, and will not take the decision lightly.

Teachers will continue to make use of formative assessments throughout the academic year as appropriate.

4.4 Accessing Devices

If families are unable to access remote learning due to a lack of technology. The school will endeavour to loan laptops and tablets to families in need, prioritising vulnerable pupils, those in the care of the local authority and those in receipt of the Pupil Premium /grant first.

Before distributing devices, the school will ensure:

- The devices are set up to access remote education
- Appropriate safeguarding controls and support are in place to help pupils and their families use the devices safely

Once devices are ready for collection, the school will either arrange for them to be collected by families from school or delivered to pupils' homes, ensuring infection control measures are adhered to as part of this process.

4.5 Free school Meal provision

The school will continue to provide lunch parcels or vouchers (dependant on the local offer) for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. Should food parcels or meals be provided, they will be collected from the school site by parents, adhering to Covid-19 restrictions.

4.6 Wraparound care

We will limit access to before and after-school club. We will communicate who will be eligible to attend once the restrictions are confirmed.

4.7 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will continue to ensure that:

- The best interests of pupils always come first.
- If anyone in the school has a safeguarding concern about a pupil, they act immediately.
- A DSL or deputy DSL is always available onsite or remotely.
- Unsuitable individuals are not permitted to work with pupils or come into contact with pupils whilst on site.
- Pupils who remain at home are protected when they are online.

5. Returning to school

The Head teacher will work with the Trust / Local Authority to ensure pupils only return to school when it is safe for them to do so. Prior to the return of more pupils and staff, all relevant risk assessments will be reviewed.

After a period of self-isolation, or the lessening of local lockdown rules, the Head teacher will inform parents when their child will return to school.

6. Monitoring and review

This plan will be reviewed continually in line with guidance from the government and relevant Health Agencies.