



**Newcroft
Primary Academy**
Aspiring for Excellence



Music
Quality
Mark
GOLD



Head Teacher
Mrs Sara Aukland BA (QTS) NPQSL

Deputy Head Teacher
Miss Charlotte Kruger BA (QTS)

Monday 16th August, 2021

Newcroft Opening Plans – Brief Guidance for Parents

Dear parents and carers,

I hope that you are enjoying your summer break with your families. We have now finalised our opening plans in line with new national guidance. The guidance sees positive changes in how we can run school, including the removal of pupil bubbles. I would like to take this opportunity to briefly share these with you, to support you in making arrangements before the new year begins. Next week, I will share more detailed plans about how school will run with you via WEDUC.

Our goal is to find a balance between returning to normal while remaining cautious about unnecessary mixing of lots of adults and children. Our plans worked exceptionally well last year with very limited bubble closures in comparison to other schools in Shepshed and Loughborough. First and foremost, our ultimate aim is to keep everyone safe at Newcroft and prevent outbreaks of Coronavirus. This, in turn, will allow us to keep our school open and running at full capacity for all pupils. With this in mind, we are making some small adjustments to busy times of the school day.

Flexible drop off and pick up arrangements

We will be opening up the playground to parents and removing the one-way system with flexible pickup and drop off to limit the number of people on the playground at the same time:

Year Group	Drop off window times	Drop off/ pick up location	Pick up window times
Pre School	8:45	Main playground designated space	3:05
Reception	8:30-8:40	Reception ramp	3:05-3:15
Year 1	8:30-8:40	Main Playground designated space	3:05-3:15
Year 2	8:30-8:40	Reception ramp	3:05-3:15
Year 3	8:30-8:40	Main playground designated space	3:05-3:15
*Years 4, 5 and 6	8:30-8:40	Main playground designated space	3:05-3:15

*Years 4, 5 and 6 –after the first week of school opening, children in these year groups will walk straight into school on the route they have been shown by their teachers and line up at their classroom door.

- Parents can drop and collect within these flexible times to limit the number of people on the main playground.
- Staff will hold their name cards during the first few weeks to help families locate the right teachers.
- Teachers will be there to meet parents at the beginning and end of the day and will send children in straight away with no lining up or queuing in the mornings.
- At the end of the day, the gates will open at 3:00pm for parents to enter.
- As usual, we will let pupils go with parents and carers who have permission to collect. Please note changes in your child's home school diary or call the office.
- Please leave the site promptly to make way for others at both pickup and drop off.
- A reminder that if you wish for your child to walk home without your supervision (in Year 5 and 6 only), you must complete a permission form at the office.

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Learning Trust

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To help us to reduce the risk to our community

- We ask that only 1 parent or carer collects and drops to reduce the numbers on our site.
- We ask that parents and carers distance from each other and do not gather to socialise on our site.
- We ask that parents do not come past teachers up to classrooms or into cloakrooms at the start and end of the day. This is part of our site security and safeguarding measures. If you need to pass something to your child, please take it to the office or give it to a member of staff outside.
- No children should play on the equipment or use their scooters/ bikes on the busy playground.
- If you come into the school for a meeting or to see the office staff, we ask that you wear a face covering, if you are not exempt. This is a mandatory requirement.
- **We ask parents, carers and our staff to wear a face covering on playgrounds in line with the guidance issued from government: 'We recommend that face coverings are worn in enclosed and crowded spaces where you may come into contact with people you don't normally meet.' This is not mandatory; we ask parents to do this to support us in lowering the risks of an outbreak.**

Breakfast and After School Club

This will continue as normal and bookings should be made on your Squid account (via WEDUC) in advance. Parents will be asked to wait outside for their child/children and wear a face covering if they wish to, as these times are quiet on site.

Lunches and Tuck

All pupils will return to eating either their school meal or packed lunch in the dinner hall, in sittings, as usual. Tuck continues to be bookable on your WEDUC app.

Clubs and Tutoring Before and After School

We have an exciting timetable to share with you once we open. Most clubs (with the exception of a small number, who have already booked places) will begin week commencing 6th September and will be bookable from our first day of opening.

We very much look forward to seeing you all on Wednesday 25th August. Enjoy the rest of the holidays!

Mrs Aukland

Head teacher